Date:

**To: Federal Tax Authority**

**Subject: Declaration Letter**

In reference to above mentioned subject, kindly note that **"Business Name"** has the below mentioned turnover for the following years:

|  |  |
| --- | --- |
| **Year** | **Amount (AED)** |
| 2017 |   |
| 2018 |   |
| 2019 |   |
| 2020 |  |

We started making taxable supplies on **"Month, Year"** and we reached the registration threshold *(Mandatory AED 375,000/Voluntary AED 187,500)* on **"Month, Year".**

I hereby declare that the information related to this disclosure is complete and best to my knowledge and none of above information is false or misrepresented as it is supported by documentary proof such as: signed & stamped monthly taxable supplies for the last 12 months by the authorized signatory, Supporting financial documents (e.g.: Invoices/LPOs/contracts/title deed/tenancy contracts).

***Authorized Signatory (Sign and Stamp)***

|  |  |
| --- | --- |
| **Year 2017** | **Amount (AED)** |
| January |  |
| February |   |
| March |   |
| April |   |
| May |   |
| June |   |
| July |   |
| August |   |
| September |   |
| October |   |
| November |   |
| December |   |

|  |  |
| --- | --- |
| **Year 2018** | **Amount (AED)** |
| January |   |
| February |   |
| March |   |
| April |   |
| May |   |
| June |   |
| July |   |
| August |   |
| September |   |
| October |   |
| November |   |
| December |   |

|  |  |
| --- | --- |
| **Year 2019** | **Amount (AED)** |
| January |   |
| February |   |
| March |   |
| April |   |
| May |   |
| June |   |
| July |   |
| August |   |
| September |   |
| October |   |
| November |   |
| December |   |

|  |  |
| --- | --- |
| **Year 2020** | **Amount (AED)** |
| January |   |
| February |   |
| March |   |
| April |   |
| May |   |
| June |   |
| July |   |
| August |   |
| September |   |
| October |   |
| November |   |
| December |   |

***Authorized Signatory (Sign and Stamp)***