



## إمـارات تـاكـس MARATAX

## **Refunds on EmaraTax**

**If you are a Business Visitor,** the process of submitting and tracking the status of your refund application online has been further enhanced. Details on how to submit a refund request mentioned below.

## Steps for a refund request

Login to your account on EmaraTax



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Choose the country where your business is registered<sup>1</sup> and complete your application including expense<sup>2</sup> and bank details<sup>3</sup>. 2

Select special refunds to apply for the business visitor refund and familiarize yourself with the application guidelines.

Your refund request will be reviewed by the FTA. You may check the status of your application on your dashboard.

<sup>1</sup> If your country is not on the list, you can raise a request to add your country.

<sup>2</sup> If you are populating the expense details online, you must provide the transactions on a line item basis. If you are populating the expense details offline, you must upload the template back to EmaraTax.

<sup>3</sup> If you have a foreign bank account, you must enter the details manually and provide a bank validation letter.